



The **Summer Career Acceleration Program** aims to ensure that high school students graduate prepared to enter the workforce with real world experience. The program prepares students for the workforce through a combination of a summer internship, career readiness skills training and a financial literacy workshop. This exciting program can make an enormous impact on these students' futures. Upon completion of the program, participating students will be equipped with the skills that will bolster job opportunities and provide them with a chance for greater long-term success. **Pinellas County Schools** and the **Pinellas Education Foundation** are proud to collaborate with local businesses to host student interns in the Summer Career Acceleration Program.

### Quick Facts:

- Students will work 20 hours per week, for 7 weeks, on the days and times that are needed by the employer.
- The student intern will be paid. Intern hosts are asked to support this through a specific donation to the Pinellas Education Foundation.
- Student interns will begin work around early June and complete their internship by the end of July.
- Student interns will go through a career readiness and financial literacy workshops prior to their internships.
- Business owners are responsible for:
  - Having a single point of contact for communication*
  - Reinforcing workplace readiness skills in the workplace*

### Student Intern Profile:

- Rising 11<sup>th</sup> & 12<sup>th</sup> grade students in Pinellas County Schools, 16-18 years old
- Students who will likely need to work upon high school graduation

### Timeline:

- March: Business Partner Commitment deadline
- Early April: Students will be emailing employers their resumes
- By the End of April: Companies will do their hiring.



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## Frequently Asked Questions

### **What types of business partners are being sought?**

All types of businesses—private, public sector, non-profits, municipalities and more are sought for intern placement.

### **How will businesses select student interns?**

Interns will send their resume to business. Businesses can contact the students and follow their hiring procedure for the student intern.

### **Who will supervise the intern? What if there is a problem?**

Pinellas County Schools will provide an On-the-Job training teacher as a point of contact for the business. The teacher will visit the worksite during the internship. An employee from the business will supervise the intern on a daily basis. If there are problems, the teacher will work with the business to resolve any concerns.

### **What type of experience is the student expected to have?**

It is expected that the student performs the functions of an entry level position for the employer. Exposure to the entire job site and other positions would be beneficial for the student, but it is not required. It is essential that the employer emphasize job readiness skills, such as communication skills, strong work ethic and technical skills defined in the orientation.

### **Who can I contact for additional questions?**

Marianna Leslie, Apprenticeships & Work-Based Learning Specialist  
Office of Career, Technical and Adult Education  
(727) 588-6572  
lesliema@pcsb.org

### **How do I register to host an intern?**

Contact Marianna Leslie at [lesliema@pcsb.org](mailto:lesliema@pcsb.org) or 727-588-6572



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